



North Area Advisory Council Steering Meeting

Virtual on Teams

August 22, 2024, 8:00-9:30pm

Email: NorthAreaAdvisory@gmail.com

Website: <http://northareaadvisorycouncil.ch2v.com/>

Chair- Cynthia Dominique; Vice Chair- Karla Figueroa; Recording Secretary- Danielle Dunfee; Corresponding Secretary- Lucie Dicapua Nicole; Communications Chair- Kearney



Minutes



- A.** 8:15pm Call to Order
- B.** Ethics Training and Volunteer Application
- C. Communication:**
 - 1. Informal: Facebook and Guidelines
 - 2. Formal: NAAC Website, BCPS email, Gmail and BAND
 - a) It was agreed that Gmail was necessary for our Shared Drive for a central place to keep all our documents.
 - b) One steering link and one subcommittee link will be used this year
- D. Roles and Responsibilities:**
 - 1. Chair- Cynthia Dominique**
 - a) Communication with Regional Supt
 - b) Coordinating Meeting Speakers
 - c) Creating Meeting Links on Teams
 - d) Creating Agenda
 - e) DAC Meetings
 - 2. Vice Chair- Karla Figueroa**
 - a) Meeting Advertisements- Email Liaison with Dates/Links/Locations
 - b) Calendar on Gmail & Meeting Communications
 - c) Calendar on Website
 - 3. Recording Sec- Danielle Dunfee**
 - a) Recording Minutes
 - b) Posting Minutes for approval within 3 days and send an email to our database that says "Hey, your Meeting Minutes are now posted on the website."
 - c) Posting Agendas on Website before meetings – 7 days out
 - 4. Corresponding Sec- Lucie Dicapua**
 - a) Send Meeting Notices 1 week before meetings
 - b) Send Minutes and major decisions within 4 days after meeting
 - c) Attendance during all meetings

- d) Sending notice to members who are not in good standing within 3 business days after meeting; also send notice to School Improvement. We want to track these members to easily see good standing for quorum purposes. Per our bylaws, we need a third of our membership for quorum.
- e) Send Notice to Liaison (Michelle Stein) on I-Zones not represented
- f) We will email last year's SAC Chairs to confirm who their Chairs are this year. Technically, schools are not required to have these in place until October.
- g) Wanda Ponder is for North Area School Improvement is our contact for SAC/SAF questions.

5. Communications-Nicole Kearney

- a) Maintain Website- Member list, Unsubscribes, Bounced email
- b) Check email on website 1-2 times weekly
- c) Post Meeting notices, topics agenda/minutes on front landing page website
- d) Post to Facebook (such as our reminders) & remove Unsubscribed Members
 - 1. Nicole Morst will help with this too.

E. District Updates

- 1. 24-25 Testing Calendar
 - a) PM1: First August 5-September 27th
 - b) PM2: December 2-January 24, 2025
- 2. 25-26 School Year/Testing Calendar
- 3. School Choice Motion Passed @ DAC that School Choice Window would be shortened to a month. Goes to board Sept 10th. If it's approved, it will go into effect October 1st so that schools with
- 4. Facilities and Diversity passed a motion to retain Boundary policy 8010 as is, unless state statute has any updates.
- 5. Wireless Communication Devices:
 - a) We can be stricter than the law, but we can't be more lenient than the law. The State Statute states instructional time does not include lunch & in between classes. Broward County's cell phone policy is stricter by including lunch & in between class time as instructional.
 - b) On the BCPS Website the Student Code of Conduct was updated on August 14, 2024.

F. August 29th Meeting Agenda (Karla will upload the documents from DAC into our August Meeting Folder in the Google Drive and Nicole will upload on our website.)

- 1. North Region Updates- Fast Scores
- 2. Focus Update – We agreed to table this to September, BUT will collect feedback to come back prepared the following month.
- 3. Policy 8010 – Joe Beck
- 4. Policy 6400 – School Choice
- 5. Name, Image, & Likeness Policy 5800 allows students to be compensated for the use of their names, including High Schoolers; however, the name of the School, District, or FHSAA Markings cannot be disclosed. Students are prohibited from monetizing their name with the use of their

school's uniform, logo, mascots, insignia. Student-athletes may not endorse or promise any third-party entities, goods, or services during school district activities. Students to be advised and district needs to carry the burden of responsibility to provide education about this. FHSAA covers Middle & High School, but Image & Name covers High School only. Will ask Wanda to elaborate more for us.

6. School Calendar for 25-26

a) The proposed calendar is just ONE option

b) First Day of School August 11th (Monday), Last Day of School June 2nd (Tuesday)...In the State of FL students can't go back to school before August 10th.

1. Discussion that parents would appreciate ending May 29th and doing away with early release dates.
2. Exams take place before the end of Winter Break
3. Spring Break will most likely line up with the Private Schools, Palm Beach County, and Orange County (where Orlando is).
4. Added Easter Monday Off

c) Desire to be proactive with the 2026-27 Calendar/School Start Times

1. Ron DeSantis signed into law bipartisan legislation (HB 733) that requires the instructional school day to begin no earlier than 8 a.m. for middle schools and 8:30 a.m. for high schools in the state beginning in 2026.

7. Have Michelle print Meeting Dates, School Calendar

G. September Meeting Agenda

1. Focus
2. Student Health Services

H. Meeting Format

I. NAAC Subcommittees Meeting Dates and Topics

1. Need Some chairs and at least 3 members; Must select Meeting dates by the 5th of the current month for the following month; develop goals for the year and meeting topics
2. Middle and High School Committee Chair: Nicole Morst
3. Elementary Committee Chair: Lucie Dicapua
4. Zoning and Enrollment Committee Chair: Nicole Morst
5. Policy and Bylaws Committee Chair: Nicole Kearney
6. Nominations Committee: ???
7. Academics, Programs and Curriculum Committee Chair: ???
8. Engagement and Outreach Committee Chair: ???
9. Gifted Representative: Jessica Benner
10. ESE Representative: Valerie Leath
11. Student Representative: ??? Gio
12. ESOL Representative: ???

J. Open Forum

1. SAC Meetings
2. Testing
3. Academics
4. Calendar Year/School Days
5. Safety
6. School Culture/Admin Culture
7. District and School Communication
8. ESE
9. Gifted
10. Transportation
11. Nutrition
12. Student Health Services
13. Social Work
14. PTA/PTO/Booster Clubs
15. Surveys

K. SAF Chair Training

1. How do we support our SAF chairs better and how do we get information to schools without SAF chairs? Attending their meetings, Shared/Community SAF meetings; Newsletter
2. General Orientation
3. Running Meeting and Engaging Parents
4. Motions
5. Board Speaking and Public Records Requests
6. Budget Training
7. Department Expo?

L. Events

1. Middle School Expo – Sept 30th
2. High School Expo – October 8th or 21st
3. Dangers of Drugs and Alcohol – aim to do in October around Halloween
4. FACE Family Fun Day

M. School Spotlight: Certificate and Submission form

N. District Advisory Representatives

1. Represent North Area at Monthly DAC meeting on 2nd Wednesday; Report back to NAAC at our monthly meetings;
2. Elementary School Representative: Sasha Hilbon & ???

3. Middle School Representative: Karla Figueuroa & ???
4. High School Representative: Becky Leung & ???
5. Business Representative: Jeff Bold
6. Parent At Large: Peter Turso
7. Citizen At Large: Vacant
8. Teacher Representative: Sharon Harper
9. Facilities Representative: ???
10. Legislative Representative: ???

O. Other Committee Representation

1. Represent North Area at these meetings and report back at our monthly meeting
2. Calendar Committee (3rd Wednesday on TEAMS/In-Person): ???
3. Student Progression Plan Committee (Policy 4000):
4. Discipline Committee: ???
5. IMPAC Committee (3rd Thursday 5-6pm KCW): ????
6. Superintendents Book Review Committee (As Needed): ???
7. District Advisory Council (2nd Wednesday) (Last Monday Steering): Cynthia Dominique
8. Long Range Facilities Planning Steering Committee (TBD): Cynthia Dominique
9. Regional Superintendent Meeting (Quarterly/PRN): Cynthia Dominique
10. Superintendents Round-Table (Monthly TBD): Cynthia Dominique
11. School Board Workshop with Advisory Chairs (Quarterly- TBD): Cynthia Dominique

P. Old Business:

1. Bylaws Revisions/ Updates

Q. Announcements

1. Host SAF Chair Elections at schools by Sep 2024 if not already done; this can occur at a general parent event with notice that elections are taking place and minutes taken
2. Future Meetings: Steering Meetings will begin at 8:30pm taking place the week following our General Meetings.

Committee	Date
***North Area General Meeting at Monarch	August 29th 6:15pm-8:45pm
District Advisory General Meeting at KCW	September 11th 6:15pm- 8:45pm
SAF Training	September 26 th 6-9pm

R. 10:47pm Adjourn

Submitted respectfully,
Danielle Dunfee
Recording Secretary